## SnapType Pro
## Instructions for Android

- Open app, select **+** at the bottom right corner
- Select **TAKE A PHOTO FROM CAMERA** and select **OK**
- Take a picture of the worksheet. If you like the photo, select **OK**; if not, select **RETRY**
- You can edit the photo by selecting the icon in the upper right corner. You can rotate the picture or crop the photo as needed. When you are done making those edits, select **CROP**.
- It will prompt you to **NAME** the document (my suggestion is to use name/subject/date to help quickly identify documents). Select **OK**.
- You also have the option to **TAKE A PHOTO FROM GALLERY**
  - It will then default to your **GALLERY/PHOTOS**. This may be a better option for some as you can take pictures ahead of time and keep on your device.
  - This may be especially helpful for those students who have difficulty taking a steady and clear picture on their own. Or in those cases where you want to store multiple worksheets ahead of time.
- Select the document you just named.
- Complete the worksheet by tapping on the screen where you want your answer to be. This will prompt the keyboard to come up. You can type your answers in. If you are connected to wifi, you can also dictate your answer by selecting the **MICROPHONE** icon on the keyboard (initially this may be the settings icon, but if you hold, it will give you other options, including the microphone). At the top, you can move the guide left or right to adjust the size of your text. You can also change colors by selecting the **CIRCLE** icon to the right of the guide. When you are done typing your answer, hit **DONE** on the keyboard…the keyboard will disappear. To continue working on the worksheet, repeat the process and tap the screen where you want to put your answers. Continue until the worksheet is complete.
- You can now **SHARE** it (arrow in box in upper right corner). Select **PDF** and **OK**.
  - Here you have multiple options…you can email it (will attach as a PDF) or move it to Google Drive, Dropbox or any other app that allows a PDF.
  - At this time, I cannot find the option to print it directly. You may need to email to yourself and then print.
  - To get back to home, select the icon in the upper left corner.
- When working on the worksheet, you can zoom in to work on just a portion of the page at a time. This assists with attention and is visually less overwhelming.
- If you want to prepare ahead of time, you can take pics of multiple worksheets and just save them in your "home" area so they are ready to go.
- You can also organize by folders:
  - From home screen of app, select the **+** at the bottom right corner
  - Select **CREATE A FOLDER** and select **OK**
  - Provide a name and select **OK**
  - Currently, I cannot find a way to move existing documents into a folder. Instead, you must go into the created folder and add a new worksheet.
- To **REMOVE/RENAME/SHARE/EDIT** a document, select the three dots on the right and then select **OK**

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