



Garden Art Program

Request for Proposal

St. Louis Children's Hospital is looking for artists to teach/lead patients in creating an original work of art in a garden setting every month in 2019. The art activity should inspire the children to create their **own original art**. The Horticulture Department and Child Life Services at SLCH fund these activities. Weather permitting the activity will be held in the garden (or the 8th floor Playroom in poor weather conditions). Themes can be related to the seasons or nature, but are not limited to them.

All proposals must be postmarked by Monday, December 10, 2018.

- The artist will work with children & teens ages approximately 4-18 years of age.
- Artist should plan to have materials available for about 20 patients/children.
- The participants will be patients, siblings and maybe visitors. Artist may want to designate a different activity or materials for younger and older children depending on skill level.
- Artist can demonstrate/teach a technique to the children or may provide a variety of materials and explain to the children how to create their own art work.

MATERIALS FOR THE ART PROJECT

- Artist should plan materials for 20 children.
- Artist will submit a detailed description of all materials that will be used in the project.*
A budget sheet is attached. **(All unused materials will remain at SLCH).**
- The materials must be non-toxic and store bought. NO glue guns, no flammable materials (like adhesives or rubber cement), no chalk, and no latex products are permitted.
- Due to infection control precautions we also must prohibit natural materials like feathers, seeds, sticks, and leaves.
- **Artists will be reimbursed up to, but not exceeding \$150.00 for materials and will receive a set stipend of \$150.00 for time/labor.**

If you have questions about appropriate materials please contact :
Julie Gant at (314) 454-2758 or via email at julie.gant@bjc.org.

* SLCH will provide these materials if needed: crayons, glue (standard white or glue sticks), markers, scissors, construction paper or white copy paper. These items should NOT be included in the cost of the project.

SCHEDULE

- Sessions will begin with the artist arriving at least a ½ hour before the activity is to begin, in order to set up and explain their art activity to volunteers and staff. (Parking can be challenging; please allow ample time to park.)
- Please email a photo or sample of completed artwork with proposal, if possible, to be used on advertising flier.
- The art activity will run for 2 hours and clean up takes place after the activity, so total time commitment is approximately 3 hours (time for shopping & preparation is on your own).
- The patients/children will be encouraged to arrive promptly for the activity, but attendance is optional for all eligible patients and typically patients are used to coming and going as they please. In other

words, a captured audience is not realistic to expect and flexibility is imperative, since patients have no guarantees of how they feel, even from minute to minute.

- Dates and times of activities in 2019 to follow under heading “Dates and Times”.

LOCATION

- The garden art workshops will be held in the Olson Family Garden (for a virtual tour of the garden, follow this link:
<http://www.stlouischildrens.org/patients-families/virtual-tours>
The Olson Garden is a rooftop garden located on the 8th floor. It is a lovely setting with trees, flowers, water fountains, and ponds.
- In the event of inclement weather, the activity will be held in the Child Life playroom.

DATES and TIMES

The potential dates of the 2019 art activities are as follows and the time frame is consistently from **2:00 p.m. to 4:00 p.m.** (unless another time frame in the morning or early evening is agreed upon). We will only have **ONE** Garden Art Activity each month on either a Tuesday or a Thursday.

***If a Tuesday or Thursday does not work for you, consider emailing Tyler Robertson, Child Life Supervisor, about planning a Family Night Event, which is a themed event that provides entertainment, crafts & activities for patients & families throughout the hospital. Email Tyler at tyler.robertson@bjc.org for details.

- January 15th or 24th, 2019
- February 21st, 2019
- March 12th or 28th, 2019
- April 9th or 25th, 2019
- May 14th or 23rd, 2019
- June 11th or 27th, 2019
- July 16th or 25th, 2019
- August 13th or 22nd, 2019
- September 10th or 19th, 2019
- October 8th or 24th, 2019
- November 12th or 21st, 2019
- December 10th, 2019

Please designate all of the date(s) you are interested in and if the time frame of **2:00 – 4:00** is not feasible, special arrangements might be possible from 10 a.m. - 12 p.m.

SUBMISSION DEADLINES AND ADDRESSES

- Artists may submit an activity for a specific date listed above (for example, if activity is theme-specific to the season or the only date the artist can schedule) or designate if our committee can choose which date to have the activity on. Please also designate the preferred timeframe.
- Artists may submit as many proposals as they see fitting the criteria above and may be chosen to do more than one activity at our facility, if multiple submissions are made.

Send all completed proposals, including completed budget sheet (see attached) & photo or sample of project that we can use on flier to:

E-mail submission to Julie Gant at: jag1201@bjc.org or julie.gant@bjc.org
 OR Julie Gant, Art Therapy Program
 St. Louis Children’s Hospital
 Child Life Department
 Mailstop 8W24
 One Children’s Place
 St. Louis, MO 63110-1077

All proposals must be postmarked by Monday, December 10, 2018. Proposals will be reviewed and accepted/declined by mid-January of 2019 (or sooner if a January date was proposed).



GARDEN ART BUDGET PAGE

Number of items needed	Description of items	Cost per item	Total cost for line item
Total Cost of Project =			

*** Please note:** Crayons, glue, markers, scissors, construction paper or white copy paper will be supplied by SLCH if needed to complete the art project. These items should not be included in the cost of the project.

- For questions contact Julie Gant: julie.gant@bjc.org