

FIELD TRIP RISK ASSESSMENT

Questions for Coordinator of the Field Trip Destination

Child's name _____

Child's teacher/grade _____

Child's allergy(ies) _____

Conversation with parents/guardians: Yes No N/A **Date?** _____

Will parent/guardian attend? Yes No

Nurse attending: Yes No

If no, identify trained adult to attend, who will review Emergency Care Plan (ECP)/Food Allergy Action Plan (FAAP) with school nurse and receive epinephrine administration training:

Field trip date _____ **Field trip time** _____

Field trip destination _____

Destination contact name and phone number _____

Questions

1. Will any food or beverages be distributed before, during or after the field trip? _____

Any food displayed or demonstrations? _____

Any hands on activities involving food (i.e. feeding animals)? _____

Are sack lunches necessary? Yes No

If yes, provide school nutrition services proper notice to prepare.

2. How will snack/lunches be stored on the bus ride to the fieldtrip destination? If necessary, what steps will be taken to keep the child's lunch/snack separate from the others?

3. Where will the children eat snack and/or lunch?

4. Where will students wash their hands or use wipes before/after snack/lunch? _____
5. Are the tables where the children eat able to be adequately washed with soap and water (and by whom?) or do they need plastic tablecloths? _____
6. Which trained adult will be in charge of the child's snack/lunch who has food allergy and monitor to ensure that the offending allergen is not given to the child?
7. Who will privately discuss with all attending adults, teachers, and parent/guardian chaperones, that under no circumstances is the child to be allowed to eat or touch or given any food or drink by any other adults/ children? The child must only eat/drink food that has been provided by the parent/guardian and distributed to the child by the teacher/nurse in charge. _____
8. Prior to the field trip, will all teachers and adults responsible for the children review the emergency response protocol? _____
9. Will the nurse map out an emergency route to the nearest hospital from the field trip destination and give it to the classroom teacher and/or the bus driver prior to the day of the field trip?
10. Who will be responsible for carrying and administering the medications (i.e. epinephrine auto-injector, inhaler) in an emergency situation? _____
11. Will the nurse/teacher carrying the medicine pack carry a charged cell phone? If not, how will they contact 911? _____
12. What steps will be taken if 911 (no cell phone connection) cannot be reached in the event of an emergency after the child has received the epinephrine auto-injector? _____

Epinephrine auto-injectors must be with the child on all field trips, both long and short.

Medications, authorizations, and emergency care plans will be routinely sent with classroom teachers for all medically involved students when leaving the school grounds for any reason.

Adapted from AllergySupport.Org. Copyright © 2004-2005, and also, Guideline for Managing Life-Threatening Food Allergies in Connecticut Schools